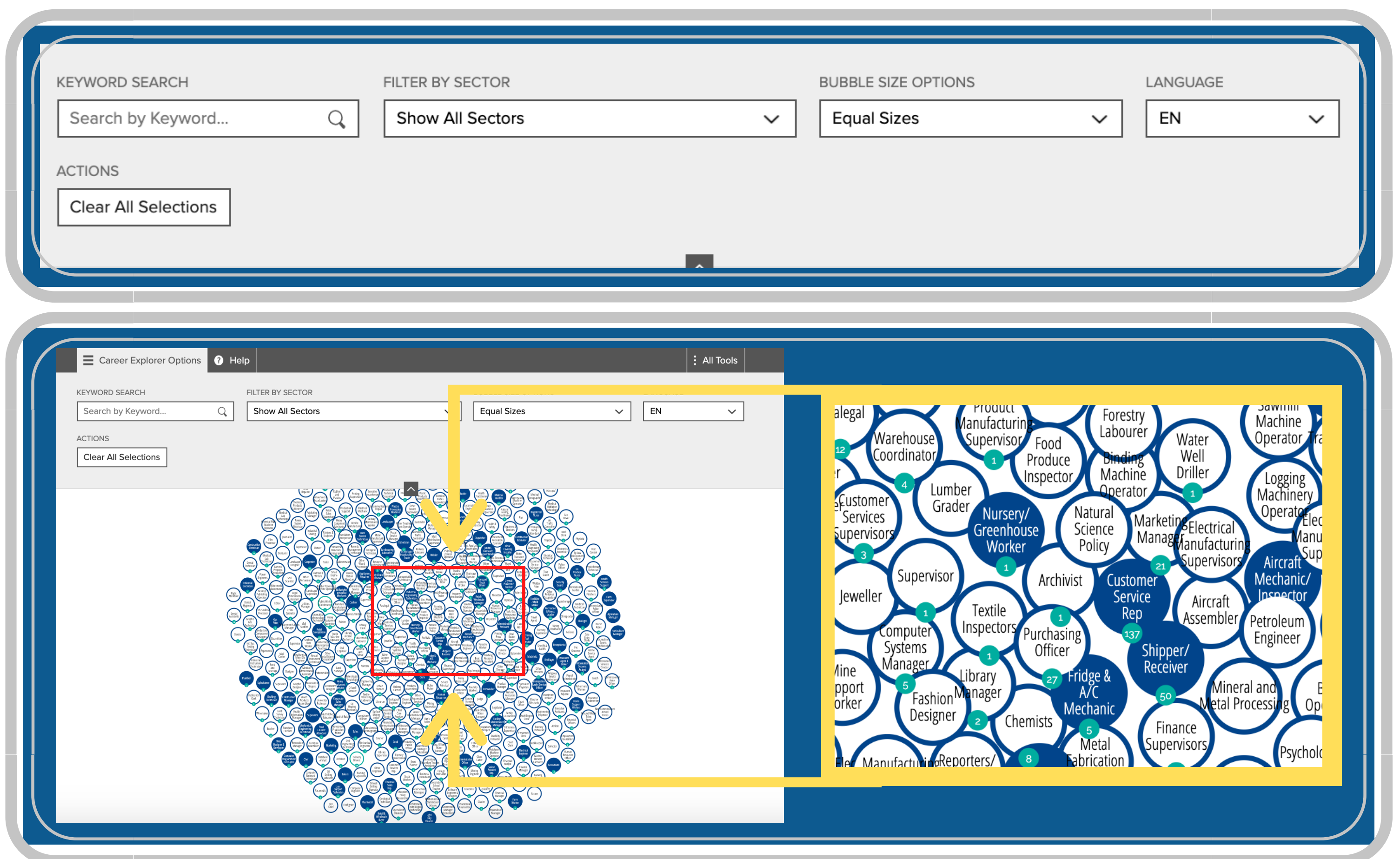


# Career Explorer Reference Guide

Find the words ***Career Explorer Options*** tab located on the top left hand corner of the webpage. The following options will appear:

- a) **Keyword Search** – allows you to search by job title, which provides a targeted search for jobs that contain the identified key words.
- b) **Filter by Sector** – allows you filter your search by 11 different sectors of work
- c) **Bubble Size Options** – allows you to view career options by the size of median salary or size of job openings. Each bubble will have a small circle at the bottom of it which represents the current number of job postings available.
- d) **Language** – provides you with the option to switch between English and French.
- e) **Actions** – give you the option to ‘Clear All Selections’ and searches





Some of the bubbles are white in the centre, and others are dark blue in the centre. The **darker blue bubbles** means that these are **jobs in demand**. The numbers attached to the bubbles represent the current number of job postings available.

When clicking the bubble of interest, a panel will appear on the right side of the screen with information about this career. This will show the **Job Description, Wage/Salary, Skills and Active Job Postings**.

### Example Searches on Career Explorer Tool

**Aircraft Mechanic/Inspector –**  
Job that **is in demand**

**Electronics Manufacturing Supervisor –**  
Job that **is NOT in demand**

Find the words “All Tools” on the right hand side of the web page to find additional job finding tools, career development tools and workforce development tools.

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